



LICENSING COMMITTEE

MEETING TO BE HELD IN CIVIC HALL, LEEDS ON
THURSDAY, 23RD APRIL, 2009 AT 10.00 AM

MEMBERSHIP

Councillors

- D Wilson (Chair) - Rothwell;
S Armitage - Cross Gates and Whinmoor;
M Dobson - Garforth and Swillington;
J Dowson - Chapel Allerton;
J Dunn - Ardsley and Robin Hood;
T Grayshon - Morley South;
G Hyde - Killingbeck and Seacroft;
V Morgan - Killingbeck and Seacroft;
B Selby - Killingbeck and Seacroft;
A Castle - Harewood;
R D Feldman - Alwoodley;
D Hollingsworth - Burmantofts and Richmond Hill;
L Rhodes-Clayton - Hyde Park and Woodhouse;
C Townsley - Horsforth;
G Wilkinson - Wetherby;

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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>MINUTES</p> <p>To approve the minutes of the last meeting held on 7th April 2009</p> <p>(Copy attached)</p>	1 - 4
7	Wetherby;		<p>THE LEEDS FESTIVAL 2009 - TRAFFIC MANAGEMENT PLAN SITE VISIT AND PRESENTATION</p> <p>To consider the report of the Assistant Chief Executive (Corporate Governance) in response to Members request to undertake a site visit of the proposed Leeds Festival routes in conjunction with an informal presentation on the Festival Traffic Management Plan.</p> <p>Committee will convene at 10.00 am for a public meeting in the Civic Hall. Committee is required to adjourn the formal meeting to undertake the site visit. An informal presentation on the proposed Traffic Management Plan will take place at Bramham Park at 12 noon. The Committee will then return to the Civic Hall to reconvene and conclude the formal meeting</p> <p>(Report attached)</p>	5 - 6

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p>PROPOSED DATE OF THE NEXT MEETING</p> <p>To note the next Licensing Committee meeting will be held at the start of the new Municipal Year and is proposed to be Tuesday 2nd June 2009 at 10.00 am</p>	

Agenda Item 6

Licensing Committee

Tuesday, 7th April, 2009

PRESENT: Councillor D Wilson in the Chair

Councillors S Armitage, M Dobson, J Dunn,
T Grayshon, G Hyde, V Morgan, B Selby,
A Castle, R D Feldman, D Hollingsworth
and G Wilkinson

44 Late Items

There were no formal late items however Members were in receipt of an amended version of a letter which appeared as Appendix 2 to Item 8 – the Leeds Festival (minute 49 refers)

45 Declarations of Interest

Councillor A Castle – Min 49 the Leeds Festival – declared a personal interest as a resident of Thorner which lies close to the Festival site

46 Apologies for Absence

Apologies for absence were received from Councillors Dowson and Townsley

47 Minutes

RESOLVED – That the minutes of the meeting held 3 February 2009 be agreed as a correct record

48 Matters Arising

Minute 39 DPPO – The Chair highlighted the request for a review of the management and effectiveness of the Woodhouse Moor DPPO which had been agreed by Committee on 3 February 2009. It was agreed that a report would be presented to the next Committee meeting

49 The Leeds Festival 2009 - Receipt of Amendments to the Event Management Plan for the 2009 Event and the Outcome of issues raised during the post Festival Clean Up

The Assistant Chief Executive (Corporate Governance) submitted a report on preparations for the Leeds Festival 2009 which will be held within the grounds of Bramham Park during August Bank Holiday weekend. The report advised Members of the proposed changes to the Event Management Plan (EMP) in preparation for this years event and on the outcome of a complaint received in respect of the 2008 post event clean up.

Appendix 1 of the report set out the proposed amendments to the EMP in detail. Members were in receipt of an amended Appendix 2 which contained a letter from LCC Health & Safety to Festival Republic Ltd detailing the outcome of a complaint relating to welfare facilities for employees involved in the post event clean up operation.

(Councillors Grayshon and Hyde joined the meeting at this point)

Traffic Management Plan

Officers outlined the major change to the Traffic Management Plan (TMP) this year for traffic arriving from the south of the city and reminded Members of the informal meeting scheduled 23rd April 2009 called specifically to consider the TMP in conjunction with east Leeds Councillors, the Executive Member for Leisure and Parish Councils.

The Committee discussed the merits of undertaking a formal site visit to Bramham Park and travelling the new route proposed for the 2009 Festival and specifically transport to the site. Members felt the TMP was the single largest element of the 2008 event which had caused problems affecting many local residents. The Committee expressed the view that a highways officer should be present on the site visit to discuss the route and that at this early stage the Committee should be able to identify problem areas or traffic hotspots.

(Councillor Hollingsworth joined the meeting at this point)

Members were advised that as the report had been presented at this early stage for information purposes only and a site visit at this point may not benefit the decision making process as the final EMP would not be presented until July/August. Furthermore, Committee would be required to rescind their decision of 2nd December 2008 which requested that "local ward Councillors, the appropriate Executive Member and relevant Parish Councils be consulted..." on the TMP (minute 31c) refers) in order to undertake a site visit.

A majority of the Members present favoured a formal site visit which they felt would benefit the Committee at the decision making stage as it would include the opportunity to view the routes proposed within the TMP which would be a significant factor in the assessment of the overall EMP for the Festival.

Complaint regarding post event clean up

Officers outlined the complaint made to LCC regarding health & safety/welfare issues raised by one complainant regarding facilities provided for employees during the Festival clean up operation. The complaint had been investigated by LCC Health & Safety and the response was attached at Appendix 2. Officers reported that the Cleaning Company employed by Festival Republic had agreed to comply with several conditions following the outcome of the investigation. Members noted that several aspects of the complaint had been dealt with by the Environment Agency.

Officers confirmed that LCC Health & Safety officers would monitor adherence to the conditions as Members stated their concern for the safety and well being for Festival staff, particularly those casual employees, and reiterated that such matters could be enforced by LCC under Health and Safety at Work legislation for the post event clean up, rather than fall under the remit of Committee and the Premises Licence.

RESOLVED –

- a) To note the contents of the report
- b) To rescind the Committee decision of 2nd December 2008 which requested that “local ward Councillors, the appropriate Executive Member and relevant Parish Councils be consulted on the Traffic Management Plan” (minute 31c) refers) in order allow the Licensing Committee to play a formal role in the process
- c) To undertake a site visit to travel the proposed TMP route to Bramham Park for Festival goers and request that arrangements be made to transport the Licensing Committee to Bramham Park on 23rd April 2009 to attend the TMP presentation organised by Festival Republic.
- d) To note that multi agency meetings will continue and the applicant intends to continue to liaise with relevant Town and Parish councils culminating in the production of the final Event Management Plan no later than 28 days prior to the start of the event.
- e) To note that the final Event Management Plan will be presented to the Committee in August 2009 when Members will determine how the final EMP will be agreed

(Councillor Armitage withdrew from the meeting at this point)

50 The Black Bull, 11 Manor House Street, Pudsey, Leeds- Appeal against Licensing Committee decision after a Review of the Premises Licence

The Assistant Chief Executive (Corporate Governance) submitted a report on the outcome of an appeal against the decision of the Licensing Sub Committee to revoke the Premises Licence in respect of the Black Bull, Pudsey. The decision was made on 4th September 2008 and the Magistrates considered the appeal on 12th & 13th March 2009. It was the decision of the Magistrates to dismiss the appeal as they considered there were no measures which could be put in place that would help promote the Licensing Objectives.

Members welcomed the outcome of the appeal and expressed thanks to local ward Councillor Coulson who had attended both the Licensing Sub Committee hearing and the Magistrates hearing to give evidence on behalf of local residents

RESOLVED – That the contents of the report and the outcome of the appeal be noted

51 Consultation Process for Gambling Act 2005 - Statement of Licensing Policy

(Councillor Armitage resumed her seat in the meeting)

The Committee considered the report of the Assistant Chief Executive (Corporate Governance) advising Members of the intention to review and publicly consult on the Gambling Act 2005 Statement of Licensing Policy as required by the Gambling Act 2005.

Members were aware of an earlier request by full Council to be involved in the consultations at an early stage. Officers reported the recent decision by

Leader Management Team that the Policy should be presented to Council in July 2009 for debate, to be followed by full public consultation.

Officers also reported that the 2010/2013 Policy would not contain details of the Large Casino as the Government had yet to publish Secondary Legislation. An Advisory Panel on Casinos of relevant stakeholders would be established to inform the process of the grant of Casino Licence in due course.

Members discussed the training offered on the gambling aspects of the Committees work and the uptake of training and noted this matter was due to be discussed at the April Standards Committee

RESOLVED – That the contents of the report be noted

52 Proposed date of the Next Meeting

RESOLVED – To note the next Committee meeting will be held at the start of the new Municipal Year and is proposed to be Tuesday 2nd June 2009 at 10.00 am



Report of the Assistant Chief Executive (Corporate Governance)

LICENSING COMMITTEE

Date: 23RD APRIL 2009

Subject: THE LEEDS FESTIVAL 2009 – TRAFFIC MANAGEMENT PLAN
SITE VISIT AND PRESENTATION

Electoral Wards Affected:
WETHERBY

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Executive Summary

1. This report provides Members with the basis for the additional meeting of the Licensing Committee called in order to undertake a site visit to the proposed Leeds Festival 2009 traffic routes and to receive a presentation at Bramham Park on the Traffic Management Plan associated with the Leeds Festival 2009. The Festival is scheduled to be held within the grounds of Bramham Park during August Bank Holiday weekend.

1.0 Purpose Of This Report

- 1.1 This report sets out the itinerary for the meeting on 23rd April 2009

2.0 Background Information

- 2.1 On 2nd December 2008 the Committee received a report back from the Multi Agency De-Brief meetings following the Leeds Festival 2008. At that time, Members expressed concern over the 2008 Traffic Management Plan (TMP) which they felt had failed, particularly on the Thursday of the event. Members were aware of numerous complaints regarding traffic congestion throughout East Leeds and requested the TMP be presented to a future meeting once the proposed route had been mapped out following discussions between relevant parties; the ward Councillors and Executive Member. Members requested the attendance of the Senior Highways Officer at that meeting.
- 2.2 In order to facilitate the Committee, Festival Republic Ltd organized a presentation of the TMP to all Licensing Committee Members, local ward Councillors for the East of Leeds and the Executive Member for Leisure to be held at 12 noon on 23rd April 2009
- 2.3 Proposed amendments to the overall Event Management Plan for the 2009 Festival were presented to Committee on 7 April 2009.

2.4 Members remained concerned about the TMP and requested more formal involvement in the process of drafting the TMP. The Committee resolved to undertake a site visit in order to travel the proposed routes to the event and receive a presentation to be given by Festival Republic Ltd (the event organizers) at Bramham Park. Members considered the TMP formed an integral part of the overall Event Management Plan and as traffic congestion had caused a number of problems in 2008, a site visit would be beneficial to the decision making process. The overall Event Management Plan is due to be presented to Committee in August 2009.

3.0 Main Issues

3.1 The draft Event Management Plan containing the proposed TMP was received by the Licensing Authority and Responsible Agencies on 16 February 2009. To ensure the widest circulation of information the Festival organizers have held meetings with the Parish/Town Councils in the areas surrounding the site and will maintain regular contact with them.

3.2 Members of the Licensing Committee will travel the proposed festival routes contained within the TMP, with appropriate officers from LCC and Festival Republic Ltd, prior to the TMP presentation.

3.3 Following the presentation the Committee will reconvene at the Civic Hall to discuss any matters arising from the site visit and the presentation.

3.4 Members are asked to note that a multi agency meeting specifically to discuss the TMP will be held with relevant responsible parties following the presentation.

3.5 A multi agency meeting on the overall Event Management Plan will be held later the same day.

4.0 Implications For Council Policy And Governance

4.1 No significant implications identified.

5.0 Legal And Resource Implications

5.1 Costs for the additional meeting and transport will be met by the Chief Executives Department.

6.0 Recommendations

6.1 Members are requested to view the routes proposed within the TMP, in conjunction with the contents of the presentation to be provided by Festival Republic Ltd

6.2 Members are requested to consider any comments they feel will be beneficial to the event organisers in the creation of the TMP